

## **Recording and Monitoring Bullying in Schools**

### **Optima Building 17.12.18 (Phase 2)**

Notes from meeting:

- 1) Notes of Oct meeting accepted by all

All schools in phase 2 are expected to be operational by 28<sup>th</sup> January.

- 2) Actions

Link to Record and Monitoring Bullying Glow page – completed

RAMBUS? met as a group in December 2018.

LGBT Youth Scotland – contact made

Business meeting postponed until March/April 2019

- 3) SEEMIS Update: ( no further SEEMIS updates are planned)

Phase 1 changes – all discussed

Phase 2- text box characters had been increased as requested - discussion around training for staff as important to enter only facts in summary form

Bullying Incident reports are available as examples- for all local authorities, possibly for training aids. BI tool can be adapted at a LA level but not at school level at present.

- 4) Scottish Government Respect Me

Glow page set up with operational minutes to support implementation/training etc. This also includes learning resources from a number of different Local Authorities. There is a 'Top Tips' list from phase 1. They are available and happy to support phase 2 schools - Email contact list will come from Rachel. A 'Core Narrative' is being worked on at the moment – this will provide a common language for responding to FOI requests etc. The Recording and Monitoring working group are developing guidance and will follow-up any Seemis changes if required.

East Renfrewshire – phase 1 have reported that the bullying & equalities policy/module and recording on Seemis had been a time saver .

Training- Phase 1 schools report that inputting/using Seemis has not proved a time issue/difficult as its straight forward/easy to use and there are guidance notes – any questions arising has been about the implementation of the policy and what constitutes bullying. Training is available but capacity is limited. Only the people who use Seemis e.g. primary - SMT, admin, will need training.

Training supports - video & guide on the Seemis website .

#### 5) Progress Update

Discussion took place around what is being used to monitor and record bullying. It was noted that there are many examples of good practice out there. There is now a shared learning page on Glow – LA to send/put any comments for 'the journey so far'.

#### 6) Next Steps

\*E-mail Rachel re: readiness for January 28 – important that they are aware if this will not be the case, Authority wide, by that date.

Next meeting approx. March 2019 – discuss the implementation/glitches etc. More info will follow.

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